

Branch and Customer Care Frequently Asked Questions (FAQs)  
(For Internal Use Only)

Question	Answer						
1. <b>What is the purpose of the notice to clients?</b>	The purpose of the notice is to inform UITF clients about the lowering of trust fee for the Metro Balanced Fund.						
2. <b>Why is there a change in the UITF Trust Fee?</b>	The lowering of Trust Fee is intended to keep the fund competitive with similar market offerings and enhance its potential to deliver better net returns for clients.						
3. <b>Which fund is affected by the lowering of the trust fee, and which specific section(s) of the Declaration of Trust (DOT) have been updated?</b>	<p>Trust Fee of the <b>Metro Balanced Fund</b> will be lowered from 2% per annum to <b>1.5%</b> per annum. To reflect this change, the fund's Declaration of Trust will be amended, specifically:</p> <table border="1"> <thead> <tr> <th colspan="2">Appendix I (Fund Specifications) Sec. 6 Fees and Expenses of the Fund</th></tr> <tr> <th>FROM</th><th>TO</th></tr> </thead> <tbody> <tr> <td>The Trustee shall collect from the Fund trust fees in the amount equivalent to 2% per annum based on Net Asset Value (NAV) of the Fund gross of trust fee for the day which shall be accrued daily and shall be collectible from the Fund monthly in arrears.</td><td>The Trustee shall collect from the Fund trust fees in the amount equivalent to <b>1.5%</b> per annum, based on Net Asset Value (NAV) of the Fund, gross of trust fees. The said fees shall be accrued daily and shall be collectible from the Fund monthly in arrears.</td></tr> </tbody> </table> <p>A copy of the amended DOT can be accessed on the Metrobank website. Clients may access the announcement using the URL, <a href="https://www.metrobank.com.ph/articles/uitf-policies-amendments">https://www.metrobank.com.ph/articles/uitf-policies-amendments</a> and follow the step-by-step guide <b>Home Page &gt; What's Happening &gt; Amendments to Unit Investment Trust Fund product features &gt; Declaration of Trust</b> to view the amendment details.</p>	Appendix I (Fund Specifications) Sec. 6 Fees and Expenses of the Fund		FROM	TO	The Trustee shall collect from the Fund trust fees in the amount equivalent to 2% per annum based on Net Asset Value (NAV) of the Fund gross of trust fee for the day which shall be accrued daily and shall be collectible from the Fund monthly in arrears.	The Trustee shall collect from the Fund trust fees in the amount equivalent to <b>1.5%</b> per annum, based on Net Asset Value (NAV) of the Fund, gross of trust fees. The said fees shall be accrued daily and shall be collectible from the Fund monthly in arrears.
Appendix I (Fund Specifications) Sec. 6 Fees and Expenses of the Fund							
FROM	TO						
The Trustee shall collect from the Fund trust fees in the amount equivalent to 2% per annum based on Net Asset Value (NAV) of the Fund gross of trust fee for the day which shall be accrued daily and shall be collectible from the Fund monthly in arrears.	The Trustee shall collect from the Fund trust fees in the amount equivalent to <b>1.5%</b> per annum, based on Net Asset Value (NAV) of the Fund, gross of trust fees. The said fees shall be accrued daily and shall be collectible from the Fund monthly in arrears.						
4. <b>Is there a specific action that clients need to take once the changes are implemented?</b>	<p><b><u>Clients do not need to do anything.</u></b> The lowering of Trust Fee and DOT disclosure amendments are part of our ongoing initiative to maintain the fund's competitiveness and improve its potential for better net returns.</p> <p>Clients' holdings in the affected UITF will continue to be managed in according to the fund's investment objectives and policies. The fund's risk profile and portfolio composition will remain the same.</p>						
5. <b>What happens to clients' outstanding units and the fund's Net Asset Value Per Unit after the change in Trust Fee?</b>	<p>Clients' outstanding units of the affected fund remain intact before and after fee adjustment.</p> <p>Since the Trust Fee is already embedded in the daily Net Asset Value Per Unit (NAVPU) computation, the adjustment in Trust Fee will be reflected in the fund's NAVPU starting September 15, 2025. A lower Trust Fee means that less is deducted from the fund's assets daily, allowing more of the fund's earnings to be retained – enhancing its potential to deliver better net returns.</p>						

Question	Answer																																																
6. Who can I contact if a client has inquiries related to the changes mentioned above?	<p>Branch partners may contact Trust Banking Group (TBG) – UITF Central via email <a href="mailto:UITF.Central@metrobank.com.ph">UITF.Central@metrobank.com.ph</a> for assistance. Expect a response at the earliest opportunity upon receipt of your message. For urgent concerns, please contact your assigned Channel Management Officers (CMOs) via WorkChat/MSTeams or call them using the directory below.</p> <table><tr><th>REGION</th><th>CHANNEL MANAGEMENT OFFICER</th><th>ALIAS</th><th>CONTACT NUMBER</th></tr><tr><td><b>METRO MANILA REGIONS</b></td><td><b>TEAM LEAD:</b> LAWRENCE MATHEW DOMINGO</td><td>ENZO</td><td>8857-5652</td></tr><tr><td>CENTRAL METRO MANILA (1,2)</td><td>JARED ADRIELL CO</td><td>JARED</td><td>8859-6314</td></tr><tr><td>CENTRAL METRO MANILA (3,4,5)</td><td>JEAN CHRISTIAN PERALTA</td><td>CHRISTIAN</td><td>8857-0647</td></tr><tr><td>SOUTH METRO MANILA</td><td>ARTHUR HENRY MANUEL</td><td>ARTHUR</td><td>8857-5660</td></tr><tr><td>NORTH METRO MANILA</td><td>JOHN BALIZA</td><td>JOHN</td><td>8857-5605</td></tr><tr><td><b>COUNTRYSIDE REGIONS</b></td><td></td><td></td><td></td></tr><tr><td>SOUTH LUZON</td><td>ALMAR HOLDEN OLIVAR</td><td>ALMAR</td><td>(054) 475-3000</td></tr><tr><td>NORTH LUZON</td><td>KAMILLE DAQUINAG</td><td>KAMILLE</td><td>8859-6313</td></tr><tr><td>VISAYAS</td><td>MARY ELIZABETH CHY</td><td>BLINKIE</td><td>(032) 255-5166</td></tr><tr><td>MINDANAO</td><td>DAVID ALEXANDER MARQUEZ</td><td>DAVE</td><td>(062) 991-3764</td></tr><tr><td><b>UITF ONLINE AND EARNEST APP</b></td><td>NATHALIE GUEVARRA</td><td>NATH</td><td>8857-5657</td></tr></table>	REGION	CHANNEL MANAGEMENT OFFICER	ALIAS	CONTACT NUMBER	<b>METRO MANILA REGIONS</b>	<b>TEAM LEAD:</b> LAWRENCE MATHEW DOMINGO	ENZO	8857-5652	CENTRAL METRO MANILA (1,2)	JARED ADRIELL CO	JARED	8859-6314	CENTRAL METRO MANILA (3,4,5)	JEAN CHRISTIAN PERALTA	CHRISTIAN	8857-0647	SOUTH METRO MANILA	ARTHUR HENRY MANUEL	ARTHUR	8857-5660	NORTH METRO MANILA	JOHN BALIZA	JOHN	8857-5605	<b>COUNTRYSIDE REGIONS</b>				SOUTH LUZON	ALMAR HOLDEN OLIVAR	ALMAR	(054) 475-3000	NORTH LUZON	KAMILLE DAQUINAG	KAMILLE	8859-6313	VISAYAS	MARY ELIZABETH CHY	BLINKIE	(032) 255-5166	MINDANAO	DAVID ALEXANDER MARQUEZ	DAVE	(062) 991-3764	<b>UITF ONLINE AND EARNEST APP</b>	NATHALIE GUEVARRA	NATH	8857-5657
REGION	CHANNEL MANAGEMENT OFFICER	ALIAS	CONTACT NUMBER																																														
<b>METRO MANILA REGIONS</b>	<b>TEAM LEAD:</b> LAWRENCE MATHEW DOMINGO	ENZO	8857-5652																																														
CENTRAL METRO MANILA (1,2)	JARED ADRIELL CO	JARED	8859-6314																																														
CENTRAL METRO MANILA (3,4,5)	JEAN CHRISTIAN PERALTA	CHRISTIAN	8857-0647																																														
SOUTH METRO MANILA	ARTHUR HENRY MANUEL	ARTHUR	8857-5660																																														
NORTH METRO MANILA	JOHN BALIZA	JOHN	8857-5605																																														
<b>COUNTRYSIDE REGIONS</b>																																																	
SOUTH LUZON	ALMAR HOLDEN OLIVAR	ALMAR	(054) 475-3000																																														
NORTH LUZON	KAMILLE DAQUINAG	KAMILLE	8859-6313																																														
VISAYAS	MARY ELIZABETH CHY	BLINKIE	(032) 255-5166																																														
MINDANAO	DAVID ALEXANDER MARQUEZ	DAVE	(062) 991-3764																																														
<b>UITF ONLINE AND EARNEST APP</b>	NATHALIE GUEVARRA	NATH	8857-5657																																														