

**I. CUSTOMER INFORMATION**

Name

|  |  |                            |            |   |                         |
|--|--|----------------------------|------------|---|-------------------------|
| <small>First Name and Suffix (Jr., III)</small>                      |  | <small>Middle Name</small> |            | <small>Last Name</small>  |                         |
| Mother's Maiden Name (First Name, Middle Name, Last Name)            |  | Date of Birth (mm/dd/yyyy) |            | Place of Birth  |                         |
|  |  |                            |            | <small>City/Municipality</small>  | <small>Province</small> |
|  |  |                            |            | <small>Country</small>  |                         |
| Sex<br><input type="checkbox"/> Male <input type="checkbox"/> Female |  | Country of Nationality     | Type of ID | Tax Identification Number (optional)  |                         |
| Mobile Number  |  | Email Address              |            | Landline Number (optional)<br>( ) - -<br><small>Area Code Landline Number</small> |                         |

Address (this will serve as the default mailing address)

|                                  |                      |                              |                       |                            |                         |                                  |                         |                        |                         |
|----------------------------------|----------------------|------------------------------|-----------------------|----------------------------|-------------------------|----------------------------------|-------------------------|------------------------|-------------------------|
| <small>House/Unit Number</small> | <small>Floor</small> | <small>Building Name</small> | <small>Street</small> | <small>Subdivision</small> | <small>Barangay</small> | <small>Municipality/City</small> | <small>Province</small> | <small>Country</small> | <small>ZIP Code</small> |
|----------------------------------|----------------------|------------------------------|-----------------------|----------------------------|-------------------------|----------------------------------|-------------------------|------------------------|-------------------------|

**II. CLIENT PROFILE**

Spouse's Name

|  |  |                            |   |                          |  |
|--|--|----------------------------|---|--------------------------|--|
| <small>First Name and Suffix (Jr., III)</small>  |  | <small>Middle Name</small> |   | <small>Last Name</small> |  |
| Civil Status<br><input type="checkbox"/> Unmarried <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced/ Annulled<br><input type="checkbox"/> Married <input type="checkbox"/> Separated   |  |                            | Purpose of Account Opening<br><input type="checkbox"/> Personal (includes savings, investment, personal remittances [e.g., pension, payroll, allowance])<br><input type="checkbox"/> Small Business   |                          |  |
| Delivery of Monthly Bank statement<br><input type="checkbox"/> Electronic <input type="checkbox"/> Mail  |  |                            | With Beneficial Owner?<br><input type="checkbox"/> Yes (fill-out Section III of the form) <input type="checkbox"/> None   |                          |  |
| Do you hold a prominent public position in the Philippines/ a Foreign State/ an International Organization?<br><input type="checkbox"/> Yes <input type="checkbox"/> No  |  |                            | Does any of the following in your family hold a prominent public position in the Philippines or any foreign state, OR a position in any International Organization?<br><input type="checkbox"/> Spouse/Partner<br><input type="checkbox"/> Child (biological/adoptive/by law)<br><input type="checkbox"/> Parent (biological/adoptive/by law)<br><input type="checkbox"/> Grandparent (biological/adoptive/by law)<br><input type="checkbox"/> Grandchild (biological/adoptive/by law)<br><input type="checkbox"/> Sibling (biological/adoptive/by law) |                          |  |
| Do you maintain a particularly close relationship with a person who holds a prominent public position in the Philippines/ a Foreign State/ an International Organization?<br><input type="checkbox"/> Yes <input type="checkbox"/> No  |  |                            | Name: _____<br>Position: _____  |                          |  |
| Do you conduct substantial domestic and international financial transactions on behalf of a person who holds a prominent public position in the Philippines or any foreign state, OR a position in any International Organization?<br><input type="checkbox"/> Yes <input type="checkbox"/> No |  |                            |   |                          |  |
| Country of Residence   |  | US TIN                     | US Social Security Number   | US Telephone Number      |  |

US Address

|                                  |                      |                              |                       |                            |                         |                                  |                         |                        |                         |
|----------------------------------|----------------------|------------------------------|-----------------------|----------------------------|-------------------------|----------------------------------|-------------------------|------------------------|-------------------------|
| <small>House/Unit Number</small> | <small>Floor</small> | <small>Building Name</small> | <small>Street</small> | <small>Subdivision</small> | <small>Barangay</small> | <small>Municipality/City</small> | <small>Province</small> | <small>Country</small> | <small>ZIP Code</small> |
|----------------------------------|----------------------|------------------------------|-----------------------|----------------------------|-------------------------|----------------------------------|-------------------------|------------------------|-------------------------|

Types of Products and Services to be availed from the Bank

|  |  |  |  |
|--|--|--|--|
| <input type="checkbox"/> Current/Checking and Savings Account        | <input type="checkbox"/> Treasury        | <input type="checkbox"/> Trust                     | <input type="checkbox"/> Remittance – Country/ies of Destination:  |
| <input type="checkbox"/> Prepaid Card/Paycard/and Cashier/Gift Check | <input type="checkbox"/> Time Deposit    | <input type="checkbox"/> Personal Management       | <input type="checkbox"/> Trade Service/Facility - Country of Residence/Operations of the Counterparty/ Intermediary: |
| <input type="checkbox"/> Payroll                                     | <input type="checkbox"/> Personal Loans  | <input type="checkbox"/> Asset Management/UITF     |  |
| <input type="checkbox"/> Private Banking                             | <input type="checkbox"/> Credit Card     | <input type="checkbox"/> Escrow/Fiduciary Services |  |
| <input type="checkbox"/> Safety Deposit Box                          | <input type="checkbox"/> Cash Management |  |  |

Expected Frequency of Transactions per Month

|   |  |
|---|--|
| <input type="checkbox"/> Five times (5x) or less          | <input type="checkbox"/> Ten times (10x) > fifteen times (15x) |
| <input type="checkbox"/> Six times (6x) > ten times (10x) | <input type="checkbox"/> More than fifteen times (15x)         |

Average amount per Transaction

|   |   |
|---|---|
| <input type="checkbox"/> Below ₱ 50,000         | <input type="checkbox"/> ₱ 500,001 and above, please indicate amount: _____ |
| <input type="checkbox"/> ₱ 50,000 to ₱ 100,000  |   |
| <input type="checkbox"/> ₱ 100,001 to ₱ 500,000 |   |

Modes of Depositing Funds

|   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> Cash Deposit               | <input type="checkbox"/> Check                | <input type="checkbox"/> Manager's Check | <input type="checkbox"/> Online Banking |
| Remittance:   |   |  |   |
| ▪ If cross-border, Country of Origin: _____         |   |  |   |
| ▪ If domestic, City of Origin: _____                |   |  |   |
| ▪ Relationship with Remitter:                       |   |  |   |
| <input type="checkbox"/> Spouse/Partner             | <input type="checkbox"/> Parent/Parent-in-Law |  |   |
| <input type="checkbox"/> Biological/Adopted Child   | <input type="checkbox"/> Relative             |  |   |
| <input type="checkbox"/> Son-in-Law/Daughter-in-Law | <input type="checkbox"/> Others: _____        |  |   |

Job Title/Position

|  |
|--|
| <input type="checkbox"/> Top/Senior Management     |
| <input type="checkbox"/> Manager/Middle Management |
| <input type="checkbox"/> Rank and File/Clerical    |
| <input type="checkbox"/> Overseas Filipino Worker  |
| <input type="checkbox"/> Professional/Consultant   |
| <input type="checkbox"/> Government Employee       |
| <input type="checkbox"/> Student                   |
| <input type="checkbox"/> Self-Employed             |
| <input type="checkbox"/> Retired/Unemployed        |

Source/s of Wealth (please check ALL that apply)

|  |  |
|--|--|
| <input type="checkbox"/> Salary, please choose code from industry list: _____  | <input type="checkbox"/> Pension   |
| <input type="checkbox"/> Commission, please choose code from industry list: _____  | <input type="checkbox"/> Sale of Asset   |
| <input type="checkbox"/> Business, please choose code from industry list: _____  | <input type="checkbox"/> Winnings  |
| <input type="checkbox"/> Remittances, please specify country of origin: _____  | <input type="checkbox"/> Interest Income (interest through investment/lease of property, et al.) |
| <input type="checkbox"/> Allowance – Nature of employment/business of the Benefactor, please choose code from the industry list: _____ |  |
| <input type="checkbox"/> Donation/Inheritance, please specify the following:   |  |
| ▪ Name of Benefactor/Donor: _____  |  |
| ▪ Relationship with Benefactor/Donor: _____  |  |

**III. BENEFICIAL OWNER INFORMATION**

Name

|   |  |                                  |                         |                          |  |
|---|--|----------------------------------|-------------------------|--------------------------|--|
| <small>First Name and Suffix (Jr., III)</small> |  | <small>Middle Name</small>       |                         | <small>Last Name</small> |  |
| Date of Birth (mm/dd/yyyy)                      |  | Place of Birth                   |                         | Nationality              |  |
|   |  | <small>City/Municipality</small> | <small>Province</small> | <small>Country</small>   |  |

Address

|                                  |                      |                              |                       |                            |                         |                                  |                         |                        |                         |
|----------------------------------|----------------------|------------------------------|-----------------------|----------------------------|-------------------------|----------------------------------|-------------------------|------------------------|-------------------------|
| <small>House/Unit Number</small> | <small>Floor</small> | <small>Building Name</small> | <small>Street</small> | <small>Subdivision</small> | <small>Barangay</small> | <small>Municipality/City</small> | <small>Province</small> | <small>Country</small> | <small>ZIP Code</small> |
|----------------------------------|----------------------|------------------------------|-----------------------|----------------------------|-------------------------|----------------------------------|-------------------------|------------------------|-------------------------|

|               |               |
|---------------|---------------|
| Mobile Number | Email Address |
|---------------|---------------|

Source/s of Wealth (please check ALL that apply)

- Salary, please choose code from industry list: \_\_\_\_\_
- Commission, please choose code from industry list: \_\_\_\_\_
- Business, please choose code from industry list: \_\_\_\_\_
- Remittances, please specify country of origin: \_\_\_\_\_
- Allowance – Nature of employment/business of the Benefactor, please choose code from the industry list: \_\_\_\_\_
- Donation/Inheritance, please specify the following: \_\_\_\_\_
- Name of Benefactor/Donor: \_\_\_\_\_
  - Relationship with Benefactor/Donor: \_\_\_\_\_

- Pension
- Sale of Asset
- Winnings
- Interest Income  
(interest through investment/lease of property, et al.)

Do you hold a prominent public position in the Philippines/ a Foreign State/ an International Organization?

Yes  No

Do you maintain a particularly close relationship with a person who holds a prominent public position in the Philippines/ a Foreign State/ an International Organization?

Yes  No

Do you conduct substantial domestic and international financial transactions on behalf of a person who holds a prominent public position in the Philippines or any foreign state, OR a position in any International Organization?

Yes  No

Does any of the following in your family hold a prominent public position in the Philippines or any foreign state, OR a position in any International Organization?

- Spouse/Partner
- Child (biological/adoptive/by law)
- Parent (biological/adoptive/by law)
- Grandparent (biological/adoptive/by law)
- Grandchild (biological/adoptive/by law)
- Sibling (biological/adoptive/by law)

Name: \_\_\_\_\_

Position: \_\_\_\_\_

#### IV. AGENTS/AUTHORIZED REPRESENTATIVES (only if applicable)

Name (First Name, Middle Name, Last Name)

Contact Number

Nationality

Address

House/Unit Number    Floor    Building Name    Street    Subdivision    Barangay    Municipality/City    Province    Country    ZIP Code

#### V. CONFORMITY

By signing below, I confirm that I received and read the terms and conditions governing the various products and services I availed from the Bank as specified above. I have fully understood and agree to be governed by the provisions thereof. I fully understand and accept the corresponding risks involved in availing of such banking products, facilities, or services and understand further that my continued use and/or availment of these banking products, facilities, or services shall mean my conformity to any and all supplement(s), modification(s) or amendment(s) of their corresponding terms and conditions which may be posted in conspicuous places within the Bank's premises or which may be published by the Bank in any other manner.

I also warrant that I am aware of the provisions of Republic Act No. 9160 (Anti-Money Laundering Act of 2001) as amended, and I represent that my transactions herein are not among those covered under said law and that my funds come from my legitimate undertakings. I authorize the Bank to make any such verification or reports in compliance with RA No. 9160, as amended, as it may deem appropriate, for which acts I hold the Bank free and harmless from any and all liabilities, claims and/or damages.

In case I apply for any credit accommodation, I hereby authorize the Bank and its officers and staff to obtain from and/or to disclose to other parties (including other banks) information on my deposits and other properties with Metrobank or with other banks.

In compliance with the BSP Manual of Regulations for Banks, I also agree and consent that my account may be selected in the regular generation of Confirmation Letters by Metrobank's Audit Group to confirm account balances. The Confirmation Letter will be sent directly to my address provided above.

\_\_\_\_\_  
Customer's Signature over Printed Name

\_\_\_\_\_  
Date

#### VI. DATA PRIVACY CONSENT

BY SIGNING THIS FORM BELOW, I hereby allow Metrobank: (1) share my personal data with subsidiaries and affiliates within the Metrobank Group and/or any agent or third party that provides services or has contractual obligations with the said group; (2) collect additional information directly or indirectly, including but not limited to my financial capabilities and business results, trade dealings with customer/suppliers and other financial institutions, business relationship with individuals and/or entities that the Bank may identify and other necessary information to facilitate the processing of any application for/availment of a credit facility; and (3) disclose my personal data to any administrative, legislative, judicial, quasi-judicial, and law enforcement offices of the government for legitimate purposes under the law other than those already required by regulations.

I am doing this:

- So that Metrobank can fully assess all information necessary to facilitate my loan application, if availed,
- So that Metrobank, its subsidiaries, and its affiliates, can further secure me from fraud, unauthorized and illegal transactions, and anti-money laundering and terrorist financing risks,
- So that my data can be used in the settlement of disputes or claims regarding my account(s) through prosecution or the defense of Metrobank or its staff,
- So that my relevant data can be validated, verified, and updated if needed,
- So that I can be offered products and services within the Metrobank Group that are relevant and suitable to me based on my data, and
- So that Metrobank can better perform its obligations to the law, rules and regulations, contracts, or orders from any courts or quasi-judicial and administrative offices.

I recognize that processing of my personal data for the above purposes shall be in accordance with Metrobank's Privacy Policy found on its website metrobank.com.ph, and I acknowledge that I have read the same.

If I want to access, update, or correct my personal data, or I withdraw my consent to use my data as stated in this form, I have the following options:

- Send a letter to my branch of account,
- Email [dataprotectiondept@metrobank.com.ph](mailto:dataprotectiondept@metrobank.com.ph), or
- Use any of our available e-channels, website or app, if available

If I withdraw my consent to use my data, or if I settle and close my engagements with Metrobank, I am aware that Metrobank has five (5) years to delete and securely dispose of my data.

\_\_\_\_\_  
Customer's Signature over Printed Name

\_\_\_\_\_  
Date

#### TO BE FILLED-OUT BY THE BANK

Branch Code    Branch Name    RM / Customer Number

New Customer     Existing Customer     Customer at Branch     Outside of Branch

#### DECLARATION AND ACKNOWLEDGEMENT:

*I declare that the face-to-face conduct of KYC as prescribed by BSP has been performed.*

*Reviewed Account Opening Documents and Signature Authenticated/Approved by*

*Approved by (for High Risk)*

\_\_\_\_\_  
Signature over Printed Name of Bank Officer

\_\_\_\_\_  
Signature over Printed Name of Bank Officer

\_\_\_\_\_  
Signature over Printed Name of Bank Officer