



CONTACT INFORMATION UPDATE FORM

RM Number <i>(to be filled-out by the Bank)</i>	Account Name	Date
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Payroll Account If yes, please indicate Company Name: _____

Please make the following changes to my personal contact information with the Bank:

Change my primary Landline number
From : _____
To : _____

Change my primary mobile number
From : _____
To : _____

Change my email address
From : _____
To : _____

Please apply the changes in my personal contact information to the following Metrobank Retail Online Channels:

Metrobank Online
(<https://onlinebanking.metrobank.com.ph>) _____
(Indicate username)

Metrobank Mobile App _____
(Indicate username)

Instructions:

1. Please fill out this form completely. Your signature in this document should match the one in our file and the valid ID presented to us.
2. Upon successful validation of your contact information, request will be implemented within one (1) to six (6) banking days.
3. Expect text messages sent to your old & new mobile numbers, confirming your request to update contact information has been served.

Other Client Instructions/Account Maintenance Requests

Type of ID Presented	ID Number
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 _____ Accountholder's Name and Signature	 _____ Accountholder's Name and Signature
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For Bank's Use Only

Reviewed and Verified by

Signature Over Printed Name

Date