

Date: _____

PLEASE USE ONE FORM FOR EACH TRANSACTION TYPE AND MARK APPLICABLE BOX BELOW

CASHIER'S CHECK GIFT CHECK	FOREIGN CURRENCY NOTES Sale Purchase FOREIGN CURRENCY CHECKS BSC Outright Purchase/Credit	TELEGRAPHIC TRANSFER Local Foreign DEMAND DRAFT USD Other FXCY
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Validation

(THIS IS YOUR RECEIPT WHEN MACHINE VALIDATED)

50: APPLICANT / DEPOSITOR / PURCHASER INFORMATION (Write in bold letters)

LAST NAME / NAME OF CORPORATION _____

FIRST NAME _____

MIDDLE NAME _____

PRESENT ADDRESS (House No., Street, Subdivision, Municipality/City, Province, Country, Zip Code) _____

PERMANENT ADDRESS (House No., Street, Subdivision, Municipality/City, Province, Country, Zip Code) _____

DATE OF BIRTH / REGISTRATION _____ PLACE OF BIRTH / REGISTRATION _____

NATURE OF WORK/BUSINESS _____

SOURCE OF FUNDS _____

ACCOUNT NUMBER

AMOUNT

In words _____ Currency _____ In figures _____

MODE OF PAYMENT - PRODUCT

PESO	FXCY
Cash	
Debit Account	

Metrobank Check No.	

MODE OF PAYMENT - BANK CHARGES

PESO	FXCY
Cash	
Debit Account	

Metrobank Check No.	

OTHER APPLICANT INFORMATION (For Non-Accountholders Only)

NATIONALITY _____

EMPLOYER'S NAME (if applicable) _____

MOBILE NO. _____ HOME / BUSINESS NO. _____

TYPE OF ID PRESENTED _____ ID NO. _____

MODE OF RELEASE

Credit Account No. _____ Cash

Account Name _____

BENEFICIARY BANK INFORMATION (For Telegraphic Transfer only)

NAME OF INTERMEDIARY BANK / BRANCH & ADDRESS _____

56A: SWIFT CODE _____

NAME OF BENEFICIARY BANK / BRANCH & ADDRESS _____

57A: SWIFT CODE _____

57D: FEDWIRE or ABA ROUTING / CHIPS / BSB / INTERMEDIARY BANK A/C No. _____

SUMMARY OF BANK CHARGES PAID

FX Rate	FXCY AMOUNT	PHP AMOUNT
	Face Amount	_____
	Commission	_____
	Processing/Service Fee	_____
	Documentary Stamp	_____
	Cable	_____
	Postage	_____
	Others (e.g., notarial, handling/swap, etc)	_____
	Total Charges	_____
	Total Amount	_____

59: PAYEE / BENEFICIARY INFORMATION


NAME (Last Name, First Name, Middle Name) _____

PRESENT ADDRESS (House No., Street, Subdivision, Mun/City, Province, Country, Zip Code) (For FXTT only) _____

ACCOUNT NO. / IBAN (For FXTT only) _____

REPRESENTATIVE AUTHORIZATION

This will authorize my/our representative whose specimen signature appears below to transact the above and receive the above instrument/notes on my/our behalf.



SIGNATURE OF APPLICANT(S) OVER PRINTED NAME

SIGNATURE OF AUTHORIZED REPRESENTATIVE OVER PRINTED NAME

70: PARTICULARS / PURPOSE

Business Transaction	Payment of Loan
Gift	Termination of Placement
Payment of Purchased Item (i.e., goods, car, etc.) to Supplier/Seller	
Others	

70: ORIGINATOR'S INFORMATION (for Foreign Exchange Dealers and Money Changers only)

NAME _____


ADDRESS _____

ACCOUNT NO. / TYPE OF ID & NO. _____

FOR BANK'S USE ONLY

PREPARED BY _____	REFERENCE NO. _____
APPROVED BY _____	CUSTOMER RECORD VERIFIED (For FXTT/FXDD only) <input type="checkbox"/> Yes <input type="checkbox"/> No

PAYMENT / DOCUMENT RECEIVED BY



SIGNATURE OF APPLICANT(S)

SUBJECT TO THE TERMS AND CONDITIONS ON THE REVERSE SIDE HEREOF TO WHICH I/WE AGREE. THIS WILL AUTHORIZE THE BANK TO (1) DEBIT MY/OUR ACCOUNT FOR THE PAYMENT AND APPLICABLE BANK CHARGES ABOVE, AND (2) DISCLOSE MY/OUR CONTACT DETAILS, ACCOUNT NUMBER AND IDENTIFICATION PAPERS. FURTHER, I/WE DECLARE UNDER THE PENALTY OF PERJURY THAT MY/OUR CO-DEPOSITOR(S) IS/ARE STILL LIVING.

TERMS AND CONDITIONS

TELEGRAPHIC TRANSFER/ISSUANCE OF DRAFTS

The Bank will take its customary steps to implement the requested remittance. In so doing, it may use any of its correspondents/agents. The use of the same shall not make the Bank or any of its correspondents/agents liable for mutilations, interruptions, omissions, errors, non-transmission or delays occurring in the mails or on the part of any telegraph, cable or wireless company, or caused by any employee of the Bank or any of its correspondents/agents, or through any cause beyond the control of the Bank or its correspondents/agents. The Bank may send any message in relation to this transaction in explicit language, code, or cipher and it shall not be liable for errors, neglect or default of any of its correspondents/agents. Upon request by the customer, the Bank may grant a refund but only after it confirms the effective cancellation of the remittance and/or the surrender of all copies of drafts issued and, in the case of funds already converted, only on the basis of the Bank's buying rate on the day refund is made less the expenses of the Bank, and its correspondents/agents.

Any draft issued will be forwarded immediately for presentation to the Drawee. The Bank will not be responsible should the draft be dishonored as a result of delay in presentation or late arrival or non-arrival of advice of the drawing or any other reason beyond its control.

The Bank shall not be responsible whatsoever for delay in the execution of this payment resulting from errors and/or delays in the transmission of the Bank's instruction to its paying branch/office or correspondent/agent, or for any other cause beyond its control.

Unless it is otherwise expressly and specifically agreed in writing, the Bank may convert into foreign values the funds received from the customer at the Bank's selling rate on the day such funds are received. The Bank's statement in writing that it has effected such conversion shall be conclusive. Currency other than that of the country to which the remittance is made shall be payable to the payee in the currency of the said country at the Bank's correspondent's/agent's buying rate unless the payee by arrangement with the Bank's paying correspondent/agent obtains payment in some other currency upon paying the charges of the Bank's correspondent/agent.

FOREIGN CURRENCY CHECKS, NOTES, DRAFTS (FXCY INSTRUMENTS)

The client agrees that the deposited FXCY Instrument is subject to the Bank's Deposit Terms and Conditions, the clearing or collection arrangements with correspondent banks and the laws, rules, and regulations of countries which have jurisdiction over the FXCY Instrument, including the periods when it may be returned, and the depositor's warranties, undertakings and obligations relative thereto. The Bank has the authority to demand payment for, put on hold or to automatically debit from any of the client's account with the Bank or its subsidiaries or affiliates the full amount of the FXCY Instrument, with interest at the prevailing rate, plus all charges, fees, taxes, expenses and penalties incurred should the FXCY Instrument be dishonored or returned or should the Bank receive notice or proof that it is invalid for any reason such as material alteration or forgery. The Bank shall not be obliged to contest or dispute any refusal to accept or to pay the whole or part of the FXCY Instrument or to proceed against the Drawee, the Issuing Bank or any other endorsers thereof before making a demand on the client for the payment of the FXCY Instrument. Conversion of any foreign values shall be based on the Bank's selling rate.

CASHIER'S CHECKS (CC)/GIFT CHECKS (GC)

A. Presentment for Payment

The cashier's/gift check subject of this Application may be presented for payment/encashment to the issuing office/branch only.

B. Negotiability Period

The cashier's/gift check covered by this Application shall be subject to the negotiability period stated on its face.

C. Notice of Loss and Stop Payment Request

The Bank shall not accept and honor any stop payment request on a lost or stolen bank check that is payable to "CASH" or "BEARER" or one that is payable to a specific payee or his order and lost or stolen after endorsement by said payee. Such lost or stolen check may be replaced by the Bank only if after the expiry of its negotiability period, it has not been paid and/or presented for payment and further subject to filing by the requestor of a letter of indemnity or indemnity bond acceptable to the Bank.

The Bank may accept and honor a stop payment request on a check that is payable to a specific payee or his order, which is lost or stolen prior to delivery to, and/or endorsement by said payee, subject to the filing of the duly accomplished request and the submission of an affidavit of loss and letter of indemnity or indemnity bond.

The purchaser and/or payee shall allow a period of sixty (60) days from date of filing and acceptance by the Bank of the duly accomplished stop payment request and other Bank requirements for the Bank to send out caution notices to all banks before a replacement check shall be issued.

Notwithstanding a stop payment request (or notice of loss) filed with the Bank, the Applicant shall save the Bank, free and harmless should the latter, for any reason or by virtue of a court order, pay a check already reported to be lost or stolen.